

VEHICLE OWNER REGISTRATION AND INFORMATION

LAST NAME

M.I.

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FIRST NAME

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DAYTIME CONTACT #

CELL NUMBER

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STREET ADDRESS

APT. #

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CITY BOROUGH

STATE

ZIP CODE

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EMAIL ADDRESS

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VEHICLE IDENTIFICATION # (VIN)

VEHICLE COLOR

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LICENSE PLATE #

STATE

VEHICLE YEAR

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VEHICLE MAKE

VEHICLE MODEL

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PAYMENT INFORMATION

AMOUNT SUBMITTED

MONEY ORDER/BLANK CERTIFIED CHECK #

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I certify that I have read the Regulations on the reverse side and I agree to comply with them in consideration for permission to park in a resident parking area at this development.

(Print Name)

(Signature)

(Date)

PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS

FOR OFFICE USE ONLY

ACCOUNT #

PERMIT #

SPOT #

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LOCATION #

LOT #

TDS #

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NEW YORK CITY HOUSING AUTHORITY
DEVELOPMENT PARKING LOTS - PARKING REGULATIONS

**The following Parking Rules apply to everyone parking a vehicle
in a New York City Housing Authority (NYCHA) parking lot.**

1. **Parking Permit Required:** No one may park a vehicle in a NYCHA parking lot unless NYCHA grants permission to park and issues a parking permit for that vehicle. Parking fees are designated on a separate fee schedule. NYCHA does not grant refunds of parking fees after the issuance of a **Parking Permit**. The parking permit is valid from May 1st of the current year to April 30th of the following year. Please note there is no proration of fees for applicants who apply later than the commencement of the current parking year, with the exception of waitlist applicants who apply after November 1st of the current parking year.
2. **Placement of Permit:** The permit, in the form of a sticker, must be permanently affixed to the inside lower corner of the passenger side (right side) of the authorized vehicle's front windshield. For motorcycles, owners must affix the sticker to the fork on the operator's right side. The parking permit (sticker) is **NOT** transferable.
3. **Display of Authorizations:** Every vehicle must clearly display the current New York State vehicle registration, license plates, New York State Vehicle Inspection Sticker and NYCHA parking sticker at all times. **Only authorized permit holders with a disability plaque issued by New York City or New York State shall park in designated disability spaces. The disability plaque must be displayed at all times.**
4. **Insurance Required:** An amount of insurance prescribed by New York State Law must be maintained at all times.
5. A development may have non-reserved parking or reserved parking.
 - a. **Non-Reserved Parking:** Valid parking permit holders may park in available spaces on a first come, first served basis at the development designated on the parking permit.
 - b. **Reserved Parking:** Valid parking permit holders are authorized to park in their designated development, lot and space. If the parking spot is equipped with a chain or locking arm, the vehicle user is encouraged to lock the space upon exiting to prevent the entry of unauthorized vehicles.
6. **Parking Spaces:** Parking is permitted only in designated and/or marked parking spaces, one space per vehicle. Oversized vehicles are prohibited. All vehicles must park in the allotted space to prevent any inconvenience to other neighboring permit holders.
7. **Vehicle Repair Prohibited:** Vehicle repair other than changing of tires is **NOT** permitted in parking lots.
8. **PARKING AT OWNER'S RISK: THE USE OF ANY PARKING AREA IS SOLELY AT THE VEHICLE OWNER'S OWN RISK, AND THE NEW YORK CITY HOUSING AUTHORITY ASSUMES NO RESPONSIBILITY WITH RESPECT TO THE VEHICLE OR ITS CONTENTS; THIS PROVISION SHALL NOT BE DEEMED TO HAVE BEEN WAIVED BY ANY ACTION OF THE NEW YORK CITY HOUSING AUTHORITY OR ITS EMPLOYEES.**
9. **Parking Lot Maintenance:** A vehicle must be removed at times specified by NYCHA for parking area cleaning, painting, repairs, and construction.
10. **Changes to Regulations:** NYCHA reserves the right to modify these Parking Regulations at any time, on **notice**.
11. **Revocation of Parking Authorization:** Upon 10 days' notice of a violation of these Parking Regulations, NYCHA reserves the right to revoke a.
12. **Termination of Parking Authorization:** Permission to park terminates when the parking sticker expires and renewal is denied, the tenant moves out, or if permission is revoked.
13. **Towing or Removal:** NYCHA reserves the right to have abandoned or unauthorized vehicles, or vehicles presenting a danger to persons or property, removed from parking areas without prior notice and at the vehicle owner's expense.
14. **For parking permit applicants who are NYCHA residents:** The vehicle must be registered to the resident's development address in order to qualify for a reduced resident parking fee.
15. **Renewal and New Applicants (NYCHA Resident):** An application to obtain or renew a resident parking permit will be denied if the applicant's household owes rent arrears. Residents with a valid New York City and/or State Parking Permit for Persons with Disabilities will not be denied on this basis.
 - a. **EXCEPTION:** If the tenant of record has a payment plan in place covering the full amount of rent arrears and is up to date under the payment plan, or if the tenant of record renegotiates a payment plan covering a portion of the rent arrears owed to cover the full amount, the arrears will not be considered a basis to deny renewal or a new application for a parking permit.
 - b. If an application is rejected due to rent arrears, the applicant may submit a new application for consideration, as long as the application window is still open, once the household pays the arrears in full, enters into a payment plan covering the full amount of arrears, or renegotiates an active payment plan for a portion of the arrears to cover the full arrears. The granting of a permit is subject to availability.

