



NEW YORK CITY HOUSING AUTHORITY
Parking Permit Placement Instructions

- Remove any previously issued permits
- Make sure the surface where the permit is to be mounted is clean and dry before applying
- Peel permit's cover off
- Set the permit in place and press firmly to secure it in position
- Permit must be permanently affixed to the inside lower corner on the passenger side (right side) of the listed vehicle's front windshield

	NYCHA Permit Parking
	DEVELOPMENTNAME GOES HERE
Permit#:	13-00001
Lot#:	Spot#:
Lic Plate #	
 M9000001	
<small>This Permit May Not Be Duplicated, Altered or Recreated in Any Manner</small>	
	Exp Date: 4/30/2013





DEVELOPMENT PARKING LOTS - PARKING REGULATIONS

The following Parking Rules apply to everyone parking a vehicle in a New York City Housing Authority (NYCHA) parking lot.

1. **Parking Permit Required:** No one may park a vehicle in a NYCHA parking lot unless NYCHA grants permission to park and issues a parking permit for that vehicle. Parking fees are designated on a separate fee schedule. NYCHA does not grant refunds of parking fees after the issuance of a **Parking Permit**. The parking permit is valid from May 1st of the current year to April 30th of the following year.
2. **Placement of Permit:** *The permit, in the form of a sticker, must be permanently affixed to the inside lower corner on the passenger side (right side) of the listed vehicle's front windshield. For motorcycles, owners must affix the sticker to the fork on the operator's right side. The parking permit (sticker) is NOT transferable.*
3. **Display of Authorizations:** Subject vehicles must clearly display the current New York State vehicle registration, license plates, New York State Vehicle Inspection Sticker and NYCHA parking sticker at all times. **If parked in a space designated for person with disabilities, vehicle must display a valid NY City or NY State Parking Permit with Disabilities.**
4. **Insurance Required:** An amount of insurance prescribed by New York State Law must be maintained at all times.
5. **Non-Reserved Parking:** Parking is on a first come, first served basis.
6. **Reserved Parking:** Vehicles authorized for reserved parking will be designated to park only in a specific spot in a specific parking lot. If the parking spot is equipped with a chain or locking arm, the vehicle user is encouraged to lock the space upon leaving to prevent unauthorized vehicles.
7. **Parking Spaces:** Parking is permitted only in designated and/or marked parking spaces, **one space per vehicle**. Oversized vehicles that do not completely fit into **one** parking space are prohibited. While parked, the subject vehicle may not block any other vehicle.
8. **Vehicle Repair Prohibited:** Vehicle repair *other than changing of tires* is **NOT** permitted in parking areas.
9. **PARKING AT OWNER'S RISK: THE USE OF ANY PARKING AREA IS SOLELY AT THE VEHICLE OWNER'S OWN RISK, AND THE NEW YORK CITY HOUSING AUTHORITY ASSUMES NO RESPONSIBILITY OF ANY NATURE WITH RESPECT TO THE VEHICLE OR ITS CONTENTS; THIS PROVISION SHALL NOT BE DEEMED TO HAVE BEEN WAIVED BY ANY ACTION OF THE NEW YORK CITY HOUSING AUTHORITY OR ITS EMPLOYEES.**
10. **Parking Lot Maintenance:** Subject vehicle must be removed at times specified by NYCHA for parking area cleaning and repairs.
11. **Changes to Regulations:** NYCHA reserves the right to modify these Parking Regulations at any time, upon **10 days' notice**.
12. **Revocation of Parking Authorization:** Upon 10 days' notice of a violation of these Parking Regulations, or for non-payment of a parking fee, NYCHA reserves the right to revoke the license to park authorized by a parking permit
13. **Termination of Parking Authorization:** Permission to park terminates when parking sticker expires, the tenant moves out, or if permission is revoked.
14. **Vehicle Ticketing or Removal:** NYCHA reserves the right to remove from the parking area, without prior notice, and at the vehicle owner's expense, any vehicle deemed to constitute a clear danger to persons or property. NYCHA reserves the right to request that a summons be issued by a New York City Police Officer and /or to remove a vehicle from parking area, including the cutting of any reserved space chain and/or lock, at the vehicle owner's expense; any vehicle whose NYCHA parking permit has been revoked or expired, any vehicle occupying a reserved parking space without authorization, any vehicle lacking current NYS registration, lacking parking plates or any abandoned vehicle.
15. **For applicants who are NYCHA residents:** The vehicle must be registered to the resident's development address in order to qualify for a reduced resident parking fee.