



**NEW YORK CITY HOUSING AUTHORITY  
PARKING PERMIT APPLICATION**

**PLEASE COMPLETE THIS APPLICATION USING BLOCK CAPITAL LETTERS ONLY**

**APPLICATION TYPE**

<input type="checkbox"/> RENEWAL	<input type="checkbox"/> CANCELLATION	<input type="checkbox"/> NEW	<input type="checkbox"/> REPLACEMENT*
REPLACEMENT TYPE	<input type="checkbox"/> LOST (NOTARIZED LETTER REQUIRED AND POLICE REPORT SUBMITTED - \$25.00 FEE) <input type="checkbox"/> STOLEN (POLICE REPORT SUBMITTED – NO CHARGE) <input type="checkbox"/> REPLACEMENT (OLD PARKING STICKER RETURNED - \$25.00 FEE)		

***COPIES OF DOCUMENTS, VALID VEHICLE REGISTRATION AND HANDICAPPED PERMIT (IF APPLICABLE) TO BE MAILED WITH APPLICATION/PAYMENT***

**CURRENT ACCOUNT INFORMATION**

*(TO BE COMPLETED BY RENEWAL OR REPLACEMENT PERMIT HOLDERS ONLY)*

DEVELOPMENT NAME


TENANT ACCOUNT #

SPACE #

LOT #

--	--	--	--	--

**DEVELOPMENT PREFERENCE FOR PARKING**

*(TO BE COMPLETED BY NEW APPLICANTS ONLY)*

1 <sup>ST</sup>																			
2 <sup>ND</sup>																			

*TYPE OF RENT: IF YOU ARE NOT SURE OF YOUR TYPE OF RENT, PLEASE CONTACT YOUR HOUSING ASSISTANT.*

<input type="checkbox"/> HANDICAPPED	<input type="checkbox"/> NON-FLAT RENT/PROJECT BASED SEC. 8 TENANT/ NYCHA SEC. 8 DEVELOPMENT	<input type="checkbox"/> NON-RESIDENT
<input type="checkbox"/> SENIOR CITIZEN	<input type="checkbox"/> FLAT RENT	

**VEHICLE OWNER REGISTRATION AND INFORMATION**

LAST NAME

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

M.I.

--

FIRST NAME

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DAYTIME CONTACT #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

CELL NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

STREET ADDRESS

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

APT. #

--	--	--	--

CITY/BOROUGH

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

STATE

--	--

ZIP CODE

--	--	--	--	--	--

EMAIL ADDRESS

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

VEHICLE IDENTIFICATION # (VIN)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

VEHICLE COLOR

--	--	--	--	--	--

LICENSE PLATE #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

STATE

--	--

VEHICLE YEAR

--	--	--	--

VEHICLE MAKE

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

VEHICLE MODEL

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**PAYMENT INFORMATION**

AMOUNT SUBMITTED

\$

--	--	--	--	--

MONEY ORDER/BANK CERTIFIED CHECK #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

I certify that I have read the regulations and I agree to comply with them in consideration for permission to park in a resident parking area at this development

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS

**FOR OFFICE USE ONLY**

ACCOUNT #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PERMIT #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

SPOT #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

LOCATION #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

LOT #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

TDS #

--	--	--

## DEVELOPMENT PARKING LOTS - PARKING REGULATIONS

### The following Parking Rules apply to everyone parking a vehicle in a New York City Housing Authority (NYCHA) parking lot.

- Parking Permit Required:** No one may park a vehicle in a NYCHA parking lot unless NYCHA grants permission to park and issues a parking permit for that vehicle. Parking fees are designated on a separate fee schedule. NYCHA does not grant refunds of parking fees after the issuance of a **Parking Permit**. The parking permit is valid from May 1st of the current year to April 30<sup>th</sup> of the following year. Please note there is no proration of fees for applicants who apply later than the commencement of the current parking year.
- Placement of Permit:** *The permit, in the form of a sticker, must be permanently affixed to the inside lower corner on the passenger side (right side) of the listed vehicle's front windshield. For motorcycles, owners must affix the sticker to the fork on the operator's right side. The parking permit (sticker) is **NOT** transferable.*
- Display of Authorizations:** Subject vehicles must clearly display the current New York State vehicle registration, license plates, New York State Vehicle Inspection Sticker and NYCHA parking sticker at all times. **If parked in a space designated for person with disabilities, vehicle must display a valid NY City or NY State Parking Permit with Disabilities.**
- Insurance Required:** An amount of insurance prescribed by New York State Law must be maintained at all times.
- Non-Reserved Parking:** Vehicles with valid parking permits may park in available spaces in the non-reserved resident parking lot within the housing development specified on the permit. Parking is on a first come, first served basis.
- Reserved Parking:** Vehicles authorized for reserved parking will be designated to park only in a specific spot in a specific parking lot. If the parking spot is equipped with a chain or locking arm, the vehicle user is encouraged to lock the space upon leaving to prevent unauthorized vehicles.
- Parking Spaces:** Parking is permitted only in designated and/or marked parking spaces, **one space per vehicle**. Oversized vehicles that do not completely fit into **one** parking space are prohibited. While parked, the subject vehicle may not block any other vehicle.
- Vehicle Repair Prohibited:** Vehicle repair *other than changing of tires* is **NOT** permitted in parking areas.
- PARKING AT OWNER'S RISK: THE USE OF ANY PARKING AREA IS SOLELY AT THE VEHICLES OWNER'S OWN RISK, AND THE NEW YORK CITY HOUSING AUTHORITY ASSUMES NO RESPONSIBILITY OF ANY NATURE WITH RESPECT TO THE VEHICLE OR ITS CONTENTS; THIS PROVISION SHALL NOT BE DEEMED TO HAVE BEEN WAIVED BY ANY ACTION OF THE NEW YORK CITY HOUSING AUTHORITY OR ITS EMPLOYEES.**
- Parking Lot Maintenance:** Subject vehicle must be removed at times specified by NYCHA for parking area cleaning and repairs.
- Changes to Regulations:** NYCHA reserves the right to modify these Parking Regulations at any time, upon **10 days' notice**.
- Revocation of Parking Authorization:** Upon 10 days' notice of a violation of these Parking Regulations, or for non-payment of a parking fee, NYCHA reserves the right to revoke the license to park authorized by a parking permit
- Termination of Parking Authorization:** Permission to park terminates when parking sticker expires, the tenant moves out, or if permission is revoked.
- Vehicle Ticketing or Removal:** NYCHA reserves the right to remove from the parking area, without prior notice, and at the vehicle owner's expense, any vehicle deemed to constitute a clear danger to persons or property. NYCHA reserves the right to request that a summons be issued by a New York City Police Officer and /or to remove a vehicle from parking area, including the cutting of any reserved space chain and/or lock, at the vehicle owner's expense; any vehicle whose NYCHA parking permit has been revoked or expired, any vehicle occupying a reserved parking space without authorization, any vehicle lacking current NYS registration, lacking parking plates or any abandoned vehicle.
- For applicants who are NYCHA residents:** The vehicle must be to the resident's development address in order to qualify for a reduced resident parking fee.